

3:10 memos approved 19/20						
Function	Service	Description of Contract	Estimated Start date of Contract or Extension	Estimated End date of Contract	Total Estimated Contract Value (including all options and extensions) £	SUMMARY OF EXPLANATION OF WHY THE CONTRACT WAS URGENTLY REQUIRED TO MEET THE EXIGENCES OF THE SERVICE AND THEREFORE JUSTIFYING THE SUSPENSION OF PROCUREMENT REGULATIONS, IN WHOLE OR IN PART:
Customer	Digital and Technology	Oracle Licensing- Licencing for our estate of Oracle databases which are attached to a number of essential systems, including key critical business systems: iWorld (housing management) o Carefirst (Social Work) o eFinancials (Finance) o Non Domestic Rates (Business Rates) o PSE (HR system) o TotalMobile/Consilium (workforce management) o Corporate Address Gazetteer o GIS Mapping	01/04/2019	30/04/2020	25,666	This is essential spend to ensure the estate of Oracle databases, which support a large proportion of key business critical systems receive vendor support when required. This unlimited licensing model is managed by the Scottish Government, in agreement with Oracle, to provide a pool of licenses at a significantly reduced price.
Customer	Early Intervention and Community Empowerment	Community Foods Initiatives North East (CFINE)- From August 2018 all Local Authorities in Scotland were provided with funding to introduce access to free sanitary products in schools. The Scottish Government made a new commitment in the 2018 Programme for Government to go further than this, and "aim to increase the number and range of places where sanitary products are available for those who need them. We will do this through working with a range of public and private sector organisations and with additional third sector partners to expand the geographical spread of support.	01/07/2019	31/03/2020	90,495	The Scottish Government has provided funding to the Council to deliver free sanitary products extensively in the city. This will benefit people living with most severe poverty. With no resource within the Council to deliver this project commissioning CFINE is the most efficient means of delivery because CFINE are already delivering services to the areas/facilities that will be targeted for provision of free products. CFINE worked with us to reach agreement to avoid risk to future delivery. Further there is significant unmet need for this service that we must address urgently.
Customer	Customer Experience	Infosmart- Provision and support of a corporate system (Infosmart) to manage the invoices the Council receives from suppliers who provide services to us. This system enables us to view current work levels, have appropriate approval routing in place to ensure the authorisation and timely payment of invoices is done in accordance with our financial policies and corporate Standing Orders.	01/04/2019	31/03/2020	65,952	Committee approval had not been sought in sufficient time after notification from the supplier that the current agreement was due to expire. As this contract is for the support of an existing core corporate application, they are by default the only supplier who can provide this service, therefore, we have directly awarded to this supplier. Review of the contract will be undertaken, and Committee approval will be sought during 19/20 if the decision is to continue with this supplier in 20/21.
Resources	Corporate Landlord	Insurance for The Event Complex Aberdeen ("TECA") including two hotels, the arena and the subterranean space. Not to exceed £400,000 in total. £300-£350k (this is an estimate at present, the exact cost will be known once the placement is finalised. The additional Business Interruption work will, once completed, increase this figure however it is not anticipated that it will exceed £400,000).	01/07/2019	30/06/2020	400,000	ACC have agreed a phased handover of TECA. A Broker has been appointed to assist ACC in obtaining insurance coverage however the urgency is driven by the need to cover various elements on a phased basis. The broker was appointed on 18th March and has engaged with the Market for this type of risk however due to the specialist nature of the risk. Limited options are available.
Operations	Integrated Children's and Family Services	SCHOLAR-SCHOLAR offer a three-year membership subscription agreement. This provides access to the SCHOLAR materials and online platform from July 2019 to June 2022. SCHOLAR is a unique resource developed with funding from Scottish Government and Local Authorities.	01/07/2019	30/06/2022	88,566	SCHOLAR is an essential resource for schools, allowing access to online and offline teaching resources to support senior phase qualifications. Without this service, there will be a significant increase in workload for teachers delivering these courses as they will need to develop their own support materials at short notice to meet the needs of pupils. This will have a direct effect on the ability of staff to undertake other improvement activities in school and will impact on current school working time agreements. Pupils will be disadvantaged because they will not have access to high quality learning resources produced by SCHOLAR or to the library of online resources and webinars to support SQA National Qualifications. This will have an impact on many of our City Campus courses which rely on the SCHOLAR materials. Ultimately, not having SCHOLAR available for pupils may lead to a decline in performance in SQA examinations and impact on the performance of our schools.